**Welcome**

Good evening everyone and thank you for attending this annual general meeting of Business Whangaparaoa Incorporated.

Before we get the meeting underway it is appropriate to make introductions.

My name is Chris and I will be chairing this meeting.

The purpose of this AGM tonight is to:

* Receive reports on activities from the past year from 2022 to 2023
* Approve the annual financial statements up to 30 June 2023
* Discuss and approve the budget for the financial year 2023-2024
* Elect an Executive Committee for the association
* Elect a chairperson, treasurer and or secretary of the Executive Committee

Notice of this meeting has been issued in accordance with rules of the constitution which requires 14 days’ notice specifying the place, date and time of the meeting and the nature of the business proposed to be transacted at the meeting to be given.

For the minutes I will ask that it be recorded that in the welcome and introductions to the meeting, the purpose of the meeting was explained.

**2 Apologies**

Apologies have been received from (read out names if any): **Mario Lee, Troy Clarry**

Are there any further apologies?

* I will ask that someone move that the apologies as stated be accepted.
* Do I have a seconder?
* Thank you. All those in favour please yes. Those against?
* The motion is carried / lost.

**3 Confirmation of the Minutes**

The purpose of this item is to confirm the minutes of the last AGM which was held on 8 December 2022.

* I move that the Minutes be accepted.
* Do I have a seconder?
* Thank you.
* Any comments
* All those in favour please yes. Those against?
* The motion is carried / lost.

**4 Annual Reports**

As Chair of Business Whangaparaoa I will present my report.

(present the report)

Our Secretary and Business Activator, Sarah Carr, will now present the Business Whangaparaoa Annual Plan and Annual Report

Thank you.

* Do I have someone to move that the Chair and Business Activator/Secretary reports be accepted
* Do I have a seconder?
* All those in favour please yes. Those against?
* The motion is carried / lost.

**5 Treasurer’s Report**

I now invite the treasurer to present their report

**6 Approval of Annual Financial Statements**

I now invite our treasurer to present the financial statements for the past year.

(Treasurer presents report)

Are there any questions?

* Do I have someone to move that the annual financial statements and Treasurer report be approved.
* Do I have a seconder?
* Thank you.
* All those in favour please yes. Those against?
* The motion is carried / lost.

**7 Approval of the currently active 2023-24 indicative budget - income and expenditure budget**

I now propose the Treasurer/Activator presents the budget for the June 2023 to July 2024 year

(Treasurer/Activator presents the budget for the following)

Are there any questions?

* Do I have some to move that the currently active budget for the 2023-24 year be approved.
* Do I have a seconder?
* Thank you.
* All those in favour please yes. Those against?
* The motion is carried / lost.

Are there any comments on the above reports and financial presentations?

**9 Executive Committee**

We now need to elect our Executive Committee for 2022-23 year. We will commence with the current members.

Rule 5.1 states - Until such time as Business Whangaparaoa applies for and is granted BID status under the Auckland Council 2016 Business Improvement District (BID) Policy, there shall be one single Membership type for all businesses wishing to be part of Business Whangaparaoa.

Therefore, any Member can stand for election to the Executive Committee; and

Current Executive Committee members are: myself, Gwenda Holster-Dowler, our Business Activator and Secretary Sarah Carr, Treasurer Donna King, and members Danni Yu, David Dennis, Betsy Kettle, Mario Lee and Troy Clarry.

Can those current members who are present please advise if they are happy to continue as Executive members for the forthcoming year?

Any resignations to be accepted. **Resignation: Troy Clarry (read email?) – No further resignations received.**

* I propose the remaining current members be re-elected for the 2022-23 year.
* Do I have a move the current members are re-elected?
* Do I have a seconder?
* Thank you.
* All those in favour please yes. Those against?
* The motion is carried / lost.

**10 Election of new Members of the Executive Committee**

The next matter to be dealt with under this item is the election of new Members of the Executive Committee. These elections are managed in accordance with Rule 14 of our Business Whangaparaoa Rules.

We have **NOT** received any nominations -

***List any nominations received***

**Call from the floor for any attendees who would be interested in being part of the Executive Committee**

If you have any nominations -

Each member is welcome to stand and give us a short introduction as to who they are and their business …

Candidates will be asked to speak in alphabetical order.

(Candidates speak)

If you have nominations - Bearing in mind there are enough vacant places on the Executive Committee I propose these be accepted.

* Can I have a mover these new Executive members are accepted?
* Do I have a Seconder please?
* Thank you.
* All those in favour please yes. Those against?
* The motion is carried / lost.
* Are there any other nominations from the floor?

**11 Election of Officers**

The Executive Committee is to appoint one member as the Secretary, Treasurer and Chairperson for the year.

The current Chairperson is myself, Secretary is Sarah Carr and Treasurer is Donna King.

Are there any other members of the current and new Executive Committee members who would like to stand for one of these roles? Note only those persons elected to the Executive Committee are eligible to be nominated for these positions. If someone isn’t currently an Executive member they will be elected to the Committee and is then able to take a further role.

**Mention here your resignation???**

***If no further nominations I propose the current roles remain as they stand for a further 12 months – or anyone standing down to be brought up here and replacements named.***

* Can I have a mover?
* And a seconder please?
* Thank you.
* All those in favour please yes. Those against?
* The motion is carried / lost.

**12 Any Questions**

Are there any other matters anyone would like to present, or any questions, at this Annual General Meeting today?

That concludes the formal business set out in the agenda for this meeting.

I now propose the meeting be declared closed at **(*time*)**

A reminder to the Executive Committee our meetings are currently on the second Thursday of each month at 4.30 pm. This will be subject to amendment depending on the commitments of new Executive members.

We have two meetings before the end of 2023 on next Thursday 16 November (delayed a week because of this AGM) and Thursday 14 December and the proposed first meeting for 2023 will be held on Thursday 8 February unless the Executive agree to meet earlier.

**Thank you everyone for your attendance and we wish the Association well for the future and thank you for your support. Please stay now, if you are able, and enjoy a great networking evening.**